



## Best Start in Life Strategic Partnership Board

### Terms of Reference

#### 1- Purpose

The Best Start in Life (BSiL) board is a multi-agency strategic partnership board that is being developed to hold oversight of the Children and young people transformation programme across West Northamptonshire Council (WNC). The board will work towards improving health and wellbeing outcomes for all children, young people and families in WNC, and building strong foundations for happy, healthy, flourishing children and young people that go on to have successful opportunities in the future.

The BSiL Board will aim to create a shared vision for WNC's children and young people offer. It will provide strategic direction and leadership across the offer to ensure that consistent and good quality services are provided to all children and families from conception/pregnancy to age 19 and up to 25 where there is statutory responsibility (SEND).

The Board will oversee the whole CYP system and track progress against shared outcomes, with the ultimate goal to ensure that WNC is the best place for children and young people to grow up. Members will work as a high-level driver of integrated working to improve outcomes for families, and when needed, make decisions required to enable key priorities and interdependencies to move forward in a collaborative way.

The Board will bring partners across the system together and is an opportunity for all members/organisations to share relevant updates or request input for areas of priorities they may be a part of and to align strategic development and decision making.

The BSiL board will also have a focus on building Early Help Services across the partnership even further, enabling families to get the right help, at the right time, from the service, this will include developing our Family Hub Model across the West Northants.

Together we will:

- Review and consider all the services, workforce, finances, and capital (resources) available for children, young people and parents across WNC to make sure we are meeting their needs
- Ensure that WNC's children and young people offer across the age 0-19 is:
  - ✓ Strategically planned and delivered, including the commissioning of services.

- ✓ Evolving and changing to meet the needs of children, young people and families
  - ✓ Monitoring and evaluating the delivery of services through a set of agreed outcomes as per the system shared outcomes framework
  - ✓ Keeping up to date with the national changes and new policies and ensuring we embed this as part of the board forward plan.
- Drive the development of Family Hubs starting with Towcester hub, while ensuring that we adopt a locality approach to service planning and delivery.
  - Report corporately to key decision makers such as lead members and other senior leaders on progress of the work
  - Linking into key strategies across the council such as Health and Wellbeing Strategy, SEND strategy, and Education Service Improvement Plan
  - Work together to ensure consistent and effective communication about the Best Start in Life children and young people offer is visible
  - Hold the decision making to develop a WNC children and young people plan.

## **2- Accountability**

The Best Start in Life Board will be convened by the Council's Children's Adults and Health Directorate , reporting to the WNC ELT and WNC Health and Wellbeing Board.

The board will oversee a series of working groups to drive the children and young people plans across WNC including:

- WNC Early Help partnership group (to be established/considered)
- SEND improvement programme
- Commissioning oversight group
- Youth Offer board
- Family Hubs steering group

The BSIL will also have a forward plan and an action plan specific to the priorities identified. All Board members are accountable for the delivery of agreed actions.

### 3- Membership

When a member of the Board is not able to attend a meeting, they are responsible for ensuring a representative from their service area can attend the meeting on their behalf.

<b>Designated Representation</b>	<b>Organisation</b>	<b>Job title/role</b>
Stuart Lackenby	WNC	Deputy Chief Executive Executive Director of People's services (DASS)
Cllr Fiona Baker	WNC	Lead member for children, families, education and skills
Cllr Matt Golby	WNC	Cabinet member for adults and social care & public health
Sally Burns	WNC	Director of Public Health
Rebecca Wilshire	WNC	Director of Children's services (Interim)
Tony Challinor	WNC	Assistant Director commissioning and partnerships – Public health and children's services
Ben Pearson	WNC	Assistant Director of Education – Children services
Victoria Ononeze	WNC	Consultant in Public Health (Children and young people)
Racha Fayad	WNC	Public Health Principal (Children and young people)
Kirsty Reid	WNC	CYP Transformation Consultant
Victoria Rockall	WNC	Head of community safety, engagement, and resettlement – Housing and Communities
David Williams	NHFT	Group Director of Strategy and Partnerships
Joanne Fletcher	NHFT	CYP Transformation Lead
Yvonne Higgins	ICB	Chief Nursing Officer
Colin Foster	NCT	Chief Executive
Debbie Lloyd	NCT	Assistant Director of Children & Family Support Services & Youth Offending Service
Cornelia Andrecut	NCT	Director of Children's Social Care
Polly Leigh	ICB	Consultant midwife
Jodie Low	Free2Talk - VCS	Director, youth and community worker
Miranda Wixon	VCSE	Chair of VCSE Assembly in Northamptonshire
Esther Stimpson	HealthWatch Northamptonshire	Projects and Engagement Officer
Anya Willis	Re:store Northampton	Charity Director
Primary School Rep		Assistant Director of Education – Children services to confirm

Secondary School rep		Assistant Director of Education – Children services to confirm
DfE Representation		Director of Children’s services (Interim) and Assistant Director of Education – Children services to confirm
Rachael Handford	Northamptonshire Police	Chief Inspector

#### **4- Monitoring and Evaluation**

The board will:

- Agree on shared core outcomes listed in the outcome’s framework
- Provide quarterly thematic data monitoring and reporting updates. The purpose of this is to look at the impact of our work, based upon an agreed set of KPIs
- Have oversight of data, and evidence based practice in order to help inform commissioning and strategy development.
- Develop a forward plan and risks and issues log for regular review.

#### **5- Meeting Administration**

The Best start in Life Board will meet bi-monthly and will follow an agenda which reflects the forward plan.

Agenda and papers for meetings will be distributed prior to the next scheduled meeting. All meetings and actions will be minuted and shared with the group.

When required, out-of-session decisions will be taken by working group chairs. These decisions will then be brought to the next scheduled meeting for agreement. Where agreed, all out-of-session decisions shall be recorded in the minutes of the next scheduled meeting.

The Terms of Reference will be reviewed Annually

**January 2024**